

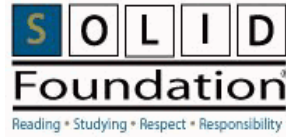
Action Plan for Building Block:
Communication

Topic: Teacher-Parent Email
Objective: Strengthen communication via e-mail usage
Measure of Success: Use of e-mail by teachers and parents
Outcomes:

Tasks	Target Date	Responsibility	Date Completed
Distribute and review Action Plan objective(s) with teachers	August, 2008	Principal	
Announce use of more e-mail communication with parents in first newsletter of the school year	August, 2008	Principal, Miss Ashby	

Topic: Website with Information for Parents
Objective: Use school website to inform parents
Measure of Success: Website is updated and maintained as needed
Outcomes:

Tasks	Target Date	Responsibility	Date Completed
Teachers will be encouraged to develop individual classroom web pages that will include homework assignments	Continuous	Teachers, Guidance Counselor, School Nurse	
Update Fairless webpage	Continuous	Principal	



Action Plan for Building Block:

Connection

Topic:	Parent-Teacher-Student Conferences
Objective:	Invite students to attend conference with parents
Measure of Success:	Number of students and parents that attend conferences
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Add sign-in section for students on current sign-in sheet	November, 2008	Administrative Asst.	
Involve the students in the conference by showcasing their classwork, and discussing progress	November, 2008	Students, Teachers, Guidance Counselor	

Topic:	Family Nights
Objective:	In addition to the annual "Fall Fair" and "Bring Your Parent to School Day" organize one Family Night event
Measure of Success:	Family and teacher attendance
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Develop a plan to accentuate Reading and Mathematics	March, 2009	Principal, Teachers, Guidance Counselor	
Adequately publicize the event	Continuous	Principal, Guidance Counselor, Teachers, District PR Director	
Infuse a fun incentive to increase attendance (i.e., movie night with popcorn)	March, 2009	School Team	

Topic:	Home Gatherings
Objective:	Each grade level will plan and participate at least one Home Gathering
Measure of Success:	Participation of at least three Home Gatherings during the school year
Outcomes:	

Action Plan for Building Block:

Tasks	Target Date	Responsibility	Date Completed
Teachers communicate the home gathering goal to parents to solicit volunteers	Continuous	Teachers, Guidance Counselor, Host Families	
Teachers, principal, and guidance counselor will make every effort to attend, and participate in the grade level event	Before PSSA	Teachers, Guidance Counselor, School Nurse	

Topic:	Parent Room
Objective:	Establish a Parent Resource Room
Measure of Success:	Regular use of the Parent Resource Room
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Identify appropriate room, and communicate location to teachers and parents	August, 2008	Principal	
Secure volunteers to develop Parent Resource Room	September 30, 2008	School Team, Guidance Counselor, Student Voices, Retired Teachers, Community Volunteers, Parents	
Develop operating procedures for Parent Resource Room	October 1, 2008	School Team, Guidance Counselor, School Nurse, Volunteers	
Open Parent Resource Room	November 1, 2008	School Team	

Action Plan for Building Block:

Education

Topic:	Learning Standards
Objective:	Assist parents to understand the learning standards in their role, and their children's mastery of the standards
Measure of Success:	Increased opportunities to engage parents
Outcomes:	

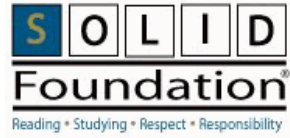
Tasks	Target Date	Responsibility	Date Completed
Communicate clear academic expectations to parents and students	Continuous	Teachers, Guidance Counselor, Host Families	

Topic:	Parent-Child Interaction
Objective:	Develop activities to engage parents in the process of learning with their children
Measure of Success:	Teacher specific
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Systems of written feedback and checklists, etc.	Continuous	Teachers	
Teacher collaboration through grade level and content areas	Daily; monthly meetings	Teachers	

Topic:	Family Resource Library
Objective:	Establish a Family Resource Library within the Parent Resource Room
Measure of Success:	Parental use of library
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Determine best location for Parent Room	August, 2008	Principal	
Solicit donations for free resources	Continuous	School Team	



Action Plan for Building Block:

Continue to receive Title resources

Continuous

Title I teachers

Action Plan for Building Block:

Policies

Topic:	School Parent Involvement Policy
Objective:	Collaborate with parents annually to review and revise the policy
Measure of Success:	Development and implementation of the policy
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Develop a draft	August 15, 2008	Principal	
Approve the policy	September 30, 2008	School Team	
Communicate the policy to parents	November, 2008	Principal	

Topic:	Compact
Objective:	Collaborate with parents and the School Team to develop the School Compact
Measure of Success:	Development and implementation of the compact
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Develop a draft of the compact	August 15, 2008	Principal	
Approve, share and implement the compact	November, 2008	School Team	

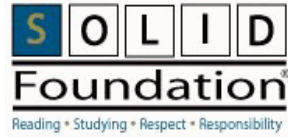
Topic:	Classroom Visit Policy
Objective:	Develop a parental, school wide, classroom visitation policy
Measure of Success:	Parental adherence to the policy
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Write draft policy	August 15, 2008	Principal	
Approve, implement and communicate policy	November, 2008	School Team	



Date: 8/14/2008
Fairless Intermediate School

Action Plan for Building Block:



Action Plan for Building Block:
Shared Leadership

Topic:	School Improvement Team
Objective:	Add parent members to the School Improvement Team
Measure of Success:	Parental attendance during meetings
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Invite parents to serve on the School Improvement Team	September, 2008	Principal, Team, Teachers	

Topic:	Parent-Teacher Organization
Objective:	Maintain a parent-teacher organization
Measure of Success:	Parental and teacher participation
Outcomes:	

Tasks	Target Date	Responsibility	Date Completed
Communicate meeting dates and times	August 25, 2008	Principal	
Develop monthly sign-up for teachers	August, 2008	Principal	
Solicit parental support	Continuous	Teachers, Principal, Guidance Counselor, School Nurse, Parents	