

TRANSPORTATION

The Woodland Hills School District is committed to providing safe transportation for all the students that attend District schools as well as a number of private, parochial and special education facilities. The Transportation Department provides transportation in line with the District's policies as well as the Pennsylvania Department of Education's guidelines for pupil transportation.

Parents who want to contact the Transportation Department to report a transportation problem should call 412-731-1300, ext. 0191. Please leave a message with the following information: your name and contact phone number, your child's name and the school he/she attends, the bus number (if known), the location of the bus stop, and the nature of the problem. In non-emergency situations, the Transportation Department will make every attempt to respond to your call within 24 hours of the next business day.

If a bus is delayed or does not show up in the morning, the District Transportation Department should be called with that information. If students are being transported on a vehicle that is delayed for a specific reason, such as a traffic accident, calls will be made to the contact numbers on the students' emergency cards for every student passenger in the vehicle. It is the parents' responsibility to make sure their children's emergency cards are updated and accurate.

If there is a transportation problem at the school during dismissal, such as a bus not showing up on time, the principal will stay with the students until the bus arrives. The principal notifies the Transportation Department, and phone calls will be made to the students' emergency contact numbers.

If parents have an *emergency* student transportation problem, they should immediately call the Transportation Department and leave their contact information and explain the nature of the problem. They will be contacted ASAP. They should also call the school their child attends and state the problem.

The District wants to transport every child in our care safely and expediently. We transport approximately 7,000 students to more than 80 different schools within a ten mile radius of the school district. The District does not own its own buses or employ bus drivers. We use the contracted services of four bus companies. When planning and implementing the transportation schedules and routing, we keep one overriding factor in mind --children and their safety are the first priority of the Woodland Hills School District.